

*Equip + Supplies*

22 April 1963

**MEMORANDUM FOR:** Comptroller  
Director, WPIC  
Deputy Director (Plans)  
Attn: Chief, RID  
Director of Communications  
Attn: Chief, Engineering Div.

**SUBJECT :** Computer Utilization Data

1. In order to provide an Agency-wide compilation of computer utilization (reference Headquarters Regulation [redacted]), it is requested that the following information for each computer in your area be furnished monthly to this Staff:

- a. Type of Computer (manufacturer and model)
- b. Production Hours
- c. Program Assembly, Test, or Debug Hours
- d. Other Hours (scheduled or unscheduled maintenance, reruns caused by machine failure, unpaid for setup time)

2. Initially, monthly data is requested, insofar as it may be available, for the period from the month of installation through March 1963.

[redacted]

Chief

CIA Automatic Data Processing Staff

cc: WP/S ✓ 1 30 BW .23

0-0012